



International Horseback Archery Alliance

Conditions for Affiliation

1. The IHAA will only affiliate 1 organisation per country.
 - 1.1 Where there is more than 1 organisation, see sections 4 and 5.

2. An organisation applying to become an IHAA Member Association (MA) should be either the National Governing Body for horseback archery in that country or the main Horseback Archery Association promoting horseback archery, particularly horseback archery associated with the IHAA's areas of interest (ie. Horseback Archery Eventing, grading, postal matches)
 - 2.1 MAs must have a national scope, in geographical terms.
 - 2.1.1 MAs should maintain high standards of equity, without prejudice in regards to gender, race, religion, disability or sexual orientation.
 - 2.2 MAs should specifically be concerned with the sport of horseback archery; either as an association, or a branch of a larger federation, solely concerned with horseback archery.
 - 2.3 The MA should be the main such body in that country to oversee and promote the sport of horseback archery
 - 2.3.1 It is not required that the organisation should be registered with or affiliated to the government or the country's equestrian federation or archery federation. However such registrations or affiliations will be viewed favourably by the IHAA during the application process.
 - 2.4 The MA must have an independent organisation in terms of both administration and finance, including free election of officers from among their members.
 - 2.5 The organisation should have an elected committee and Annual General Meetings. They should allow membership to individuals and clubs within their country.
 - 2.6 Where there is no National Governing body or large Horseback Archery Association in a country, or such organisations do not wish to affiliate to the IHAA or their membership would be contrary to the aims of the IHAA, the IHAA Committee may vote to allow some other body from that country to affiliate as the MA.

3. A Member Association must abide by the statutes of the IHAA and the IHAA's disciplinary procedures. Further expectations of an IHAA MA are:
 - 3.1 An MA must uphold the aims and values of the IHAA (as outlined in Article 1 of the IHAA statutes) within their country.
 - 3.2 The MA should make provisions to allow all horseback archers in their country access to the IHAA's postal matches and grades
 - 3.2.1 Where individuals wishing to access IHAA's postal matches and grades (as in 3.2) are not members of the MA, the IHAA would expect the MA to provide similar access to these non-members as to their members, but a supplementary fee may be charged, this fee may be determined by the MA but should be reasonable.

3.3 An MA should provide access for their members to IHAA competitions; using a fair and transparent selection procedure.

3.3.1 The MA may allow non-members access to the national team if they wish, but it is permissible for the MA to insist on membership as a qualifying requirement for selection (as long as membership of the MA is open to all).

3.4 MAs are encouraged promote the IHAA's rules but this is not mandatory, where they can present the IHAA with a strong argument for not doing so.

3.5 As per Article 36 of the IHAA statutes members must pay their membership fee annually.

3.5.1 Membership fees are linked to the sum of the membership of the MA, plus non-members who access IHAA services through them.

3.5.2 Membership fees and all other charges are due on 1st October.

3.5.3 Where membership fees are not paid within one month a reminder will be issued.

3.5.4 An MA that has not paid its membership fee or any other charges due by the 1st of November will receive a reminder and if necessary a second reminder by registered letter on the 1st of December.

4. Procedure for application (as detailed in Article 4 of the IHAA statutes)

4.1 The membership application must be forwarded in writing (or email) to the Secretary of the IHAA and must be signed by the President (or equivalent) of the association / federation which is applying.

Postal address: IHAA, C/O Alan le Gall, Domaine de Gauchoux, 87300 Peyrat de Bellac, France

Email address: horsebackarchery.info@gmail.com

4.2 The application should be made in English and the following information must be included:

- the full name of the applicant-MA, the address, the telephone number, email, and website of the registered office;
- the full name and email address of the President and the Secretary;
- a copy of its statutes and regulations, in English;
- proof that the applicant acts as a leading horseback archery association in that country, including information about their organisation and infrastructure;
- an agreement to pay any and all fees required for membership, including annual subscriptions.

4.3 The membership application will then be submitted to the IHAA Committee (via the membership sub-committee), who may grant the application, reject it or defer it for a set period of time . The secretary of the IHAA will inform the applicant of the decision. If membership is granted, the applicant becomes an IHAA Member Association (designated by "Member" in the IHAA statutes).

5. Where two or more organisations from the same country wish to affiliate to the IHAA and there is not yet a Member Association for that country. The process is as follows:

5.1 Each organisation is invited to submit a membership application, complying with the IHAA requirements for membership. These applications will be discussed by the IHAA committee.

5.1.1 Each applicant group will be contacted by one member of the IHAA membership sub-committee to discuss their group and how it differs from the other and what it offers to its members. Some supporting documentation may be requested.

5.1.2 The IHAA board will discuss the applications after this due process but it will be more preferential towards the group that has shown to be the most cohesive and inclusive of all horse archers from their country and that provides a plan for working with and including the other group in their national strategy.

5.2 The group that is chosen by the IHAA committee will have 12 months to enact IHAA principles and rules into their country. It is expected that they should be complicit in all aspects covered in section 3.

5.3 If after 12 months the other membership applicant feels they have more cause to be the group affiliated to IHAA then they can follow the guidelines set out below in section 6.

6. Where an organisation believes that they should be the Member Association for their country but there is an MA already affiliated it is possible for them to challenge the incumbent MA. The process is as follows:

6.1 A formal complaint should be filed with the IHAA in English, signed by the organisation's President (or equivalent). It may be sent by post or email using the contact info in 4.1.

6.1.1 The complaint should include arguments as to why the complainant is more deserving of IHAA affiliation than the incumbent MA, or will state the difficulty that they are having with the incumbent.

6.1.2 A fee of E50 should be paid to the IHAA to register the challenge.

6.1.3 If the application is successful then the E50 will go towards that year's membership fee

6.1.4 If the application is not successful the E50 is forfeited

6.2 The IHAA board will discuss the challenge and will contact the incumbent to allow them the opportunity to put forward their side of the argument. The Board may contact the challenger if they have further questions for them.

6.3 If the Board agree that there is a case to answer a representative of the Board will contact the incumbent and give them an opportunity to resolve the problem (30 days).

6.3.1 If the Board consider that there are not grounds for a valid challenge then the case may be dismissed at this stage.

6.4 If, following 6.3, the Board feels the problem is still unresolved or ignored, then the incumbent is placed on 60 day probation.

6.5 If, following 6.4, the incumbent is still found by the IHAA to be non-compliant after 60 days then new organisation can apply for representation of their country in the normal manner.

6.6. The Board will, by majority vote, make the decisions on membership challenges. If a Board member is conflicted they should be excluded from these discussions.

Membership Conditions completion date – 28Nov 2018